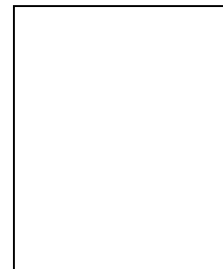


# ARMY PUBLIC SCHOOL HEMPUR

website : [www.apshempur.in](http://www.apshempur.in)

: email: [aps.hempur@gmail.com](mailto:aps.hempur@gmail.com)



## APPLICATION FORM FOR ADM STAFF

FOR THE POST OF : \_\_\_\_\_

- Name in full [IN BLOCK LETTERS] : .....
- Name & Occupation of father/husband : .....
- Date of Birth/Age : .....
- Permanent Home Address : .....
- Contact No : Land Line : .....  
Mob No. [i] : .....  
[ii] : .....
- Email ID : .....

**Educational/Professional Qualifications:**

| Examination  | Marks Obtained | % | Year | Subject taken | University/ Board/Institute |
|--------------|----------------|---|------|---------------|-----------------------------|
| High School  |                |   |      |               |                             |
| Intermediate |                |   |      |               |                             |
| BA/BSc/B Com |                |   |      |               |                             |
| M Com/MBA    |                |   |      |               |                             |

**Computer Proficiency:**

|   |                          |                          |                          |                             |                          |                          |
|---|--------------------------|--------------------------|--------------------------|-----------------------------|--------------------------|--------------------------|
| ▪ Please Tick <input checked="" type="checkbox"/> the Software/Applications/ Utilities you are proficient with: | MS Word                  | MS Excel                 | MS PowerPoint            | TALLY/ Accountancy Software | Internet/Web Operations  | Networking               |
|   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>    | <input type="checkbox"/> | <input type="checkbox"/> |

Any Other [Computer Proficiency]: .....

|  |
|--|
|  |
|--|

• **Details of Experience:-**

| Name of Institution/<br>Organization | From | To | Total<br>Service | Remarks |
|--------------------------------------|------|----|------------------|---------|
|                                      |      |    |                  |         |
|                                      |      |    |                  |         |
|                                      |      |    |                  |         |
|                                      |      |    |                  |         |
|                                      |      |    |                  |         |

▪ Are you presently working? If yes, appointment & Name of Institution with date :-

15. Period of notice you will require to join this School, if selected ?

16. Health status : .....

17. Misc details : .....

(a) : .....

(b) : .....

18. Draft details : DD No..... Bank.....Date.....

• **Certificate**

1. *I declare, that the entries made in this application form are true to the best of my knowledge and belief.*

2. *I agree to abide by the AWES Rules and Regulations for the Army Public Schools.*

Date :.....

.....  
[Signature of the applicant]

**Note :**

*Attach self attested photocopies of Educational/Professional Qualification and other documents for verification and Demand Draft of Rs. 250/- in favour of "Army Public School Hempur"*